

Elias Motsoaledi Local Municipality



P.O. Box 48
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9

Our Ref:

Ons Verw:

SCM UNIT

Correspond with the Municipal Manager

Korrespondeer met die Munisipale Bestuurder

06 JANUARY 2014

INVITATION TO QUOTE:

According to section 19 (g) of Elias Motsoaledi Local Municipality Supply Chain Management Policy.

DESCRIPTION	QUANTITY
<p>STRATEGIC SESSION ACCOMMODATION AND CONFERENCE BOOKINGS AS FOLLOWS:</p> <p>BED; BREAKFAST; MORNING TEA BREAK; LUNCH; AFTERNOON TEA BREAK; DINNER WITH 2 SOFT DRINKS AND CONFERENCE PACKAGE (PEN; NOTEPAD; PROJECTOR)</p> <p>CHECKING IN : 15/01/2014 CHECKING OUT : 17/01/2014.</p> <p>NB: 17/01/2014 WILL BE AS FOLLOWS: BREAKFAST; MORNING TEA; LUNCH AND AFTERNOON TEA.</p> <p><i>NB: THE STRATEGIC SESSION VENUE MUST BE AROUND WHITE RIVER IN NELSPRUIT</i></p>	40 PEOPLE

For any queries, please contact Mr. Happy Masemola, telephone (013) 262 3056 - Ext 1030)

GENERAL NOTES:

1. Written quotations should be deposited in a quotation box next to the switch board clearly marked strategic session bookings, not later than 13 JANUARY 2014 @ 10:00
2. **Copy of Valid Tax Certificate must be attached**
3. **Copy of Company registration document must be attached**
4. **Certified Copy of BBBEE Certificate or EME Letter from Accountants or Auditors must be attached**
5. **Only registered suppliers on the Municipal database for 2013/2014 FY will be considered.**
6. The council is not bound to accept the lowest or any quotation and the council reserves the right to appoint partially or wholly or not to appoint at all.

Mrs M. SKOSANA
MUNICIPAL MANAGER